

CRYSTAL MOUNTAIN RESORT

2008 WEDDINGS



If you are planning a wedding for 75-400 people then consider Crystal Mountain. The surrounding alpine lakes and mountains, including neighboring Mount Rainier, are absolutely breathtaking. During the summer wild flowers are as abundant as the hiking trails. Combine that with on-mountain lodging, great catering and a multitude of free-time activities and you have the recipe for success.*

**Please call for rates on weddings for less than 75.*

Menus & Catering

Crystal Mountain Catering welcomes the opportunity to create special menus that vary from our printed suggestions. We require a finalized menu at least 3 weeks prior to your special event. Menus will include 1-2 appetizers, 1-2 entrees, 1 soup or salad and 1 dessert. If it is your wish that your guests have an additional entrée selection there will be a \$10 surcharge per person per additional choice. If you would like additional appetizers, salads or desserts a \$5 charge per person for additional choice will apply. The wedding cake will be the only food allowed from an outside caterer. There will be a cake-cutting fee of \$5 per person attending the wedding. Additional fees for full-service will apply.

Minimum Food and Beverage before taxes and gratuity*

June, July, August & September

Fridays, Saturdays & Sundays: \$3,000.00 minimum

Monday-Thursday: \$2,000.00 minimum

May and October

Fridays, Saturdays and Sundays: 2,000 minimum

Monday- Thursday: \$1,000 minimum.

*All prices are subject to an 18% service charge and 7.8% WA State Sales Tax.

Beverages

All alcohol must be purchased through Crystal Mountain in accordance with the Washington State Liquor Laws. Alcoholic beverages will be billed on consumption. Pre-approval is required for all outside beverages. There is a \$15 cork fee per bottle. Crystal Mountain practices responsible hospitality, anyone who appears to be under 35 will be asked for identification. Anyone appearing intoxicated will not be served. Large bottled waters will be served tableside for all cater out and tented events at \$5 per bottle charge. Ice water is otherwise provided at all indoor functions.

Food Tasting

Food tasting must be scheduled at least 2 weeks in advance and will be charged to the client's master account or by credit card. Tasting may not be scheduled during winter holidays or the months of December & January. Other blackout dates may apply.

Initial _____

Site Tours

Available by appointment with event coordinator, scheduled 7 days in advance. Black out dates may apply during winter months.

Deposits and Payment Policies: A non-refundable 50% deposit is required to reserve rental space upon booking. An additional non-refundable 50% deposit of the anticipated catering charges will be due 30 days prior to event, if payment is not received your event may be subject to cancellation. The remaining balance is due at the conclusion of the event.

Reception & Event/Ceremony Site Rates

Site rates includes exclusive use of the location and event coordinator to help assist in venue and catering planning needs within the resort. Site fee for events/receptions with catering include, basic set-up & break-down, tables, chairs, standard glassware, dinnerware and silverware. Site fee for event/ceremony only includes basic set-up & break-down and chairs (for indoor events). *A wedding planner is strongly recommended for all the extra details and planning of your wedding day.*

	Max Occupancy w/o tables/with	Event/Reception Only (8 hr max)	Ceremony Only (1.5 hr max)	Ceremony & Event/Reception
Sundeck	200/150	\$ 750	\$500	\$1,000
D Level	400/220	\$ 1,000	\$750	\$1,500
Bullwheel	200/125	\$ 1,000	\$750	\$1,500
Cascade Level	125/75	\$750	\$500	\$1,000
BB Level	120/ N/A	\$250	N/A	N/A
Chapel*	150/ N/A	\$500	\$250	\$600

**Alcohol is not allowed in the Chapel.*

Amenities and Services

Standard tables & chairs (indoor only) are included with all rental spaces. Standard glassware, dinnerware and silverware are also included at no additional charge. Please let us know if you have any special requests and we will be happy to assist.

Other fees:

Linen: Price Varies

Tent: Price Varies

Folding chairs: Price Varies (for outdoor functions)

Server/Bartender Fee: \$50 each per hour, minimum 2 hours. (1 server per 25 people, 1 bartender per 50 people).

PA System Rental: Price Varies

Chef Attendant: \$125 per chef

Cake Cutting Fee: \$5 per person

Remote Bar Set-up Fee: \$150

Heat trees on sundeck: \$100/hr

Excessive Furniture moving: \$100 per hour

Dance Floor including set up & tear down: Price varies

Clean-up Fee for excessive decorations (if left up): \$100 an hour

Extra Staff to assist with set-up or break-down fee: \$50 per hour

Guarantees

Number of attendees needs to be confirmed for catering purposes two weeks in advance. This number will be considered your minimum guarantee and is not subject to reduction for billing. If there are more attendees than the guaranteed number you will be charged for the actual number of attendees.

Initial_____

Outdoor Functions

Crystal Mountain offers guests the opportunity to plan outdoor functions. The resort reserves the right to make the decision to move any outdoor function inside in the event of inclement weather or predicted inclement weather. The decision to move a function indoors will be made at least 4 hours in advance of the function. Any set up required for an outdoor function may be subject to additional set up and site fees.

Security

Loss or damage to a display, decoration or other personal property brought into the premises will be the sole responsibility of the group. Crystal Mountain will not assume liability or responsibility for damage or loss of personal items.

Group Shipment

All boxes sent before your function must be labeled to the attention of Crystal Mountain Events Coordinator, Attention Food & Beverage with the recipient’s name, affiliation and event date. Please work with Event Coordinator for additional shipment requirements.

Limits and Restrictions (please initial next to each item)

Crystal Mountain reserves the right to inspect and regulate all private parties, meetings, ceremonies and receptions. Crystal also reserves the right to approve and regulate all banners, decorations and entertainment at functions being held on the premise. Decorations: i.e.; confetti, birdseed, nails, tape, paint, spray, bubbles, signage are not allowed. Please ask in advance for approval of questionable items. All candles will need to be approved in advance.

Time frame for event: maximum 8 hours, over by 1 am

Set up allowance: 3 hours day of event only.

Tear down and clean up must be done at the end of the event, 2 hrs allowed.

We reserve the right to book more than one event for the same day with caution that there is no interference between the events.

Liability for damages to the premise will be charges according to the replacement value.

Smoking is prohibited inside all buildings as well as within 25 feet of any building entrance.

All vendors must be agreed upon by Crystal Mountain and all necessary permits must be obtained. All vendors are subject to a 5% US Forest Service Fee.

No open fires or camping allowed without prior approval from Crystal Mountain and/or the US Forest Service.

Initial_____

Letter of Agreement must be signed and dated to confirm your event.

X_____ Date:_____

Name of event:_____ Date of event:_____

Contact Name and Number:_____

Special Events Coordinator
33914 Crystal Mountain Blvd.
Crystal Mountain, WA 98022
Phone: 360-663-3011 Fax: 360-663-3013
www.skicrystal.com/weddings or events@skicrystal.com